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MINUTES
ROSEAU SWCD BOARD MEETING
July 9, 2024

The monthly Board Meeting was held Tuesday, July 9, 2024. Chairman, John Gaukerud, called the meeting to order at 7:03 a.m. Supervisors present: John Gaukerud, Ulrik Aaskov, Landon Olson and Jan Miller. District staff present: Scott Johnson, Shonda Jelle and Janine Lovold. NRCS staff present: Bonnie Hasbrouck

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2024 May Minutes.

Treasurer's Report:

- A motion was made by Olson, seconded by Aaskov, and passed by unanimous vote to approve the May/June 2024 Treasurer's Report.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Regular monthly bills, reporting and quarterly reports.
- Has attended a few Admin Planning sessions via zoom to plan the upcoming statewide admin session, and also attended the Admin training session in June.
- Attended the Area 1 meeting.
- Attended the Soil Health field day in Grygla.
- Took tree orders, assisted customers with tree pickup days and walk in purchases.

Water Planner Lovold:

- Worked with trees and customers.
- Participated in the RRST meeting on the 2025 Work Plan and the Hay Creek Sub-Group initial meeting.
- Went out river monitoring for SWAG in May and June

- Attended the MN Cattlemen's Tour
- Attended the PTM App Training that included the Benefits Estimate and Summary Tool (BEAST) / (spreadsheet) and BMP User Defined Digital Interface (BUDDI).
- Attended the Area 1 meeting. Gave a short presentation.
- Will be attending a Soil Health Field Day in Roosevelt.
- Did prep work for the upcoming RRW JPB meeting this Thursday.

District Manager Johnson:

- Ag Testing – 2 commercial applicators tests.
- Ag Inspection site check for Dept of Ag.
- Attended the WRWD meeting.
- Attended Keep it Clean/AIS meeting.
- A Cease-and-Desist order has been issued on a WCA violation.
- Buffer Compliance field checks started putting together maps for the west 1/3 of County buffer compliance check.
- WCA field review of Lot development site.
- AIS Watercraft Decontaminations have been conducted on 2 more watercraft.

OLD BUSINESS:

District Vehicle: A 2021 pickup has been purchased from Messelts.

NEW BUSINESS

QuickBooks Update or Switch to Enterprise Version: A motion was made by Olson and seconded by Miller to make the switch from QuickBooks desktop Pro Plus 2022 to QuickBooks Enterprise that now replaces the old desktop version.

2024 Election Process – Write-In Process: Johnson made the board aware of the proper procedure in order to have written in votes counted on the fall ballot. Two Supervisors need to go complete the write-in process.

Contract Update: Lovold provided a handout of the Program Log for all contracts. See attached log.

Training:

- **Soil Health Field Day:** This will be July 10th in Roosevelt.
- **MACAI Annual Short-Course Training:** Johnson will be attending this course that will be held July 15-17 in Grand Rapids Minnesota.

Other: Nothing.

Next Board Meeting Date: The next meeting is set for Tuesday, August 13th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:54 a.m. on a motion made by Miller seconded by Aaskov and carried by unanimous votes.

8-13-24
Approval Date

Landon Olson
District Board of Supervisors Secretary



United States Department of Agriculture

July 2024 NRCS Board Report Roseau FO

STAFFING -

- Melody, Josie, Bridget and myself are available for customers. Calling ahead is recommended. We do take walk-ins but cant guarantee our attendance. It has been recommended to us to schedule more appts rather than walk-ins and get customers use to our new protocol.
The office will continue to be staffed full-time depending on work schedules and training. We recommend
- calling first to make sure staff is on hand to conduct business.
Feel free to contact me with any issues or concerns.

CSP ● Classic CSP-We have 38 applications moved to Approved status and 11 with Preapproved status. More money to come.

EQIP

- We have six contracts funded and obligated so participants can start anytime. We are working on funding 7 more with potential for more funding. We have additional projects to start planning as time permits.

CRP -

- We have CRP contracts ready for us to write.

WRE -

- Note: please send interested customers to our office as we need to increase our applications and contracts.

Meetings/Trainings/Other -

- Additional Trainings throughout the month.

Respectfully submitted by,
Bonnie Hasbrouck

District Conservationist for Roseau County

Cost-Share Program Log
Effective Contracts as of 7/9/2024

Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered		
partial	8/9/2022		LOWW 22-01	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00		
partial	8/9/2022		LOWW 22-02	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00		
	8/21/2023	Amendment 1 10/27/2023	RWBF 22-04	Cover Crop	340	Flat Rate	FY22 TRP WBIF	\$9,600.00		
	9/12/2023		RWBF 22-06	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,393.13		
	10/30/2023		RWBF 22-07	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,722.51		
	11/29/2023		RWBF 22-08	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$876.00		
	12/11/2023		RWBF 22-09	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$830.64		
	2/12/2024		RTRP WBIF 24-01	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600		
	2/12/2024		RTRP WBIF 24-02	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600		
	2/12/2024		RTRP WBIF 24-03	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600		
	2/12/2024		RTRP WBIF 24-04	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600		
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500		
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500		
yes by JPB	8/22/2023		RR FMP 23-04	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,865.70		
	11/29/2023	A-1 6/20/24	RR FMP 23-06	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,476.90		
	5/14/2024		RR FMP 23-07	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,217.70		
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$432.00		
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,890.00		
			RR FMP 23-10	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF			
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,125.36		
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$525.80		
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$934.28		
			Local Water Mgmt							
	11/22/2023		LWM 23-13	Well Decommissioning	351	90%	FY23 RRWBIF- \$400	\$900.00		
	2/12/2024		LWM 24-01	Well Decommissioning	351	90%	FY24 LWM	\$900.00		
	2/12/2024		LWM 24-02	Well Decommissioning	351	90%	FY24 LWM	\$900.00		
	5/6/2024		LWM 24-03	Well Decommissioning	351	90%	FY24 LWM	\$900.00		
	5/13/2024		LWM 24-04	Well Decommissioning	351	90%	FY23 RRWBIF- \$400	\$500.00		
	5/28/2024		LWM 24-05	Well Decommissioning	351	90%	FY24 LWM	\$900.00		
	6/20/2024		LWM 24-06	Well Decommissioning	351	90%	FY24 LWM	\$900.00		

	7/2/2024		LWM 24-07	Well Decommissioning	351	90%	FY24 LWM	\$900.00		
	7/8/2024		LWM 24-08	Well Decommissioning	351	90%	FY23 RRWBIF-\$400	\$900.00		
									Balance	
			Soil Health Grant							\$ 14,175.00
								182.11	\$ 13,992.89	
6/27/2024	11/13/2023		SH 23-01	Shelterbelt	380	75%	FY23 SH	\$1,667.00	\$ 12,325.89	
5/20/2024	1/8/2024		SH 23-02	Tree / Shrub Establishment	612	75%	FY23 SH	\$1,558.28	\$ 10,767.61	
6/10/2024	3/11/2024		SH 23-03	Shelterbelt	380	75%	FY23 SH	\$2,250.00	\$ 8,517.61	
6/27/2024	2/8/2024		SH 23-04	Shelterbelt	380	75%	FY23 SH	\$1,087.17	\$ 7,430.44	
	3/18/2024	SH 23-05A 5/6/2024	SH 23-05	Tree / Shrub Establishment	612	75%	FY23 SH	\$1,159.65	\$ 6,270.79	
	3/28/2024		SH 23-06	Shelterbelt	380	75%	FY23 SH	\$1,213.34	\$ 5,057.45	
6/17/2024	4/4/2024		SH 23-07	Shelterbelt	380	75%	FY23 SH	\$1,133.48	\$ 3,923.97	
6/3/2024	4/11/2024		SH 23-08	Shelterbelt	380	75%	FY23 SH	\$1,787.80	\$ 2,136.17	
5/20/2024	4/24/2024		SH 23-09	Shelterbelt	380	75%	FY23 SH	\$471.11	\$ 1,665.06	
	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY23 SH	\$1,665.06	\$ -	
									Balance	
			Conservation Contracts							\$ 13,314.00
	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY23 SH	\$ 509.30	\$ 12,804.70	