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# MINUTES ROSEAU SWCD BOARD MEETING

October 8, 2024

The monthly Board Meeting was held Tuesday, October 8, 2024. Chairman, John Gaukerud, called the meeting to order at 7:01 a.m. Supervisors present: John Gaukerud, Ulrik Aaskov, and Jan Miller. District staff present: Scott Johnson, Shonda Jelle and Janine Lovold. District Conservationist: Bonnie Hasbrouck

# Secretary's Report:

 A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2024 September Minutes.

## Treasurer's Report:

 A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the August 2024 September Report.

# **Supervisor Reports:**

### **District Conservationist Report:**

• See attached notes.

#### **Employee Reports:**

Administrative Assistant Jelle:

- Regular monthly bills & payroll, reporting along with Quarterly reporting.
- Assisted with the Well Water Clinic
- Two Rivers JPB has paid invoices for completed projects.
- Attended MACDE meeting to wrap up the Admin session stuff from June.
- Has been taking tree orders for 2025 has done a few tree plans for CSP people to place their orders, Ordered DNR trees.
- Is tentatively signed up for BWSR Academy at the end of the month.
- · Matt Fisher was here one day.

# Water Planner Lovold:

- Attended the RR Steering Team and the Hay Creek Project Team meetings. There is also a RRW JPB meeting this Thursday
- Has done eLINK reporting and field checks for WBIF and SH grants.

- Received the arsenic test results from the lab and sent out the results to the participants.
- Did maps in Arc Pro for Soil Health NSLM Policy and various contracts.
- Worked with a landowner to get his Forest Stewardship Plan Writing cost-share process started. Signed up another landowner for a tree planting in 2025 and completed the Tree Plan.

# District Manager Johnson:

- WCA TEP review on Badger Bank site, Norvel Parsley Bank site and Spruce Valley Bank site. Also followed up on Dan Johnston violation site.
- Finished the 2025 Proposed budget and once approved will take it to the commissioners meeting this morning.
- SWI's were installed on Mark Oslund's and David Mende's.
- 2025 Tree Orders from Schumacher's, Towner and DNR State nursery have been places.
- Did the RIM certification checks
- Continue to update BuffCat tool for reporting on Buffer Program.

#### **OLD BUSINESS:**

#### **NEW BUSINESS**

**MASWCD Resolution Packets:** The Board was given their packets, and they decided to go over them and have Scott enter their choices online.

**2025 Proposed Budget:** Scott presented the proposed budget to the board. Aaskov made a motion, seconded by Miller and passed by unanimous vote to approve the 2025 Budget.

**Soil Health NSLM Policy:** Scott presented the board with the policy to approve for the upcoming Soil health grant. Miller made a motion, seconded by Aaskov and passed by unanimous vote to approve the Soil health policy.

**Change/Cancel November Board Meeting:** The Board discussed the upcoming November meeting date and decided to cancel the board meeting for November due to a few factors. If needed, a meeting will be set up upon a pressing item requiring Board approval.

**Contract Update:** Lovold provided a handout of the Program Log for all contracts. See attached log.

**Training:** BWSR Academy is coming up in October. Area 1 meeting is November 19th in Mahnomen.

Other: Nothing

**Next Board Meeting Date:** The next meeting is set for Tuesday, December 9th at 8:00 a.m. in the SWCD conference room.

#### Adjournment:

	rned at 8:15 a.m. on a motion made by Aaskov seconded ed by unanimous votes.
2-10-24	Landon Olson
proval Date	District Board of Supervisors Secretary

Approval Date



#### **United States Department of Agriculture**

October 2024 NRCS Board Report – Roseau FO

#### **STAFFING-**

- We have 3 staff and 1 Team staff available for customer assistance. Calling ahead is recommended. We do take walk—ins but cant guarantee our attendance. It has been recommended to us to schedule more appts rather than walk—ins and get customers use to our new protocol. Josie leaving January 12th.
- The office will continue to be staffed for most of 5 day/ week depending on field work and training. We recommend calling first to make sure staff is on hand to conduct business.

  Feel free to contact me with any issues or concerns.

#### CSP-

• Applications are being screened according to date.

#### EOIP-

• Scheduling appts for EQIP applications. Need to be ranked in January.

#### CRP-

• Field checks are completed for 2025 and 2026 expiring contracts. We have two late checks to do for cost-share.

#### WRE-

• No new applications on file.

#### Meetings/Trainings/Other -

- EQIP training for questions 12/11/2024
- BWSR trainings/Ag Learn

Respectfully submitted by, Bonnie Hasbrouck

District Conservationist for Roseau County

Danie Holle

# Roseau SWCD

RSWCD RRW TRP

LOW

Cost-Share Program Log
Effective Contracts as of 10/08/2024

	Effective Contracts as of 10/08/2024								
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
			Lake of the Wood						
partial	8/9/2022		LOWW 22-01	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00	
partial	8/9/2022		LOWW 22-02	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00	
			Two River Plus W						
Final	8/21/2023	Amendment 1 10/27/2023	RWBF 22-04	Cover Crop	340	Flat Rate	FY22 TRP WBIF	\$9,600.00	
	9/12/2023		RWBF 22-06	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,393.13	
	10/30/2023		RWBF 22-07	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,722.51	
				Forest Stewardship			5,400 755 14/5/5	4000 ==	
Final	11/29/2023		RWBF 22-08	Plan Writing Forest Stewardship	508M	75%	FY22 TRP WBIF	\$660.75	
	12/11/2023		RWBF 22-09	Plan Writing	508M	75%	FY22 TRP WBIF	\$830.64	
Final	2/12/2024		RTRP WBIF 24-01	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
Final	2/12/2024		RTRP WBIF 24-02	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
Final	2/12/2024		RTRP WBIF 24-03	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
Final	2/12/2024		RTRP WBIF 24-04	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500	
	2/12/2024		RTRP WBIF 24-06	Fencing Cover Crop & Reduced	382	75%	FY24 TRP WBIF	\$7,500	
Final	8/15/2024		RTRP WBIF 24-07	Till	340/345	Flat Rate	FYTRP WBIF	\$33,600	
			Roseau River WB	IF					
Final	11/29/2023	A-1 6/20/24	RR FMP 23-06	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,063.80	
Final	5/14/2024		RR FMP 23-07	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,217.70	
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,890.00	
			RR FMP 23-10	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,125.36	
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$934.28	
			Local Water Mgm						
	2/12/2024		LWM 24-01	Well Decommissioning	351	90%	FY24 LWM	\$900.00	
	2/12/2024		LWM 24-02	Well Decommissioning	351	90%	FY24 LWM FY24 LWM &	\$900.00	
	5/6/2024		LWM 24-03	Well Decommissioning	351	90%	FY24CC	\$855.94	
8/12/2024	5/16/2024		LWM 24-04	Well Decommissioning	351	90%	FY24 LWM	\$900.00	

										2-1
										Balance
			Soil Health Grant						\$	14,175.00
			Janine's hours billed to	grant				182.11	\$	13,992.89
6/27/2024	11/13/2023		SH 23-01	Shelterbelt	380	75%	FY23 SH	\$1,667.00	\$	12,325.89
5/20/2024	1/8/2024		SH 23-02	Tree / Shrub Establishment	612	75%	FY23 SH	\$1,558.28	\$	10,767.61
6/10/2024	3/11/2024		SH 23-03	Shelterbelt	380	75%	FY23 SH	\$3,671.25	\$	7,096.36
6/27/2024	2/8/2024		SH 23-04	Shelterbelt	380	75%	FY23 SH	\$1,087.14	\$	6,009.22
7/29/2024	3/18/2024	SH 23-05A 5/6/2024	SH 23-05	Tree / Shrub Establishment	612	75%	FY23 SH	\$1,159.65	\$	4,849.57
8/26/2024	3/28/2024		SH 23-06	Shelterbelt	380	75%	FY23 SH	\$910.01	\$	3,939.56
6/17/2024	4/4/2024		SH 23-07	Shelterbelt	380	75%	FY23 SH	\$1,133.48	\$	2,806.08
6/3/2024	4/11/2024		SH 23-08	Shelterbelt	380	75%	FY23 SH	\$1,787.80	\$	1,018.28
5/20/2024	4/24/2024		SH 23-09	Shelterbelt	380	75%	FY23 SH	\$471.11	\$	547.17
9/9/2024	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY23 SH	\$547.17	\$	(0.00)
									Bala	200
			2024 Conservatio	n Contracts					\$	13,314.00
9/9/2024	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY24 CC	\$ 1,627.18	\$	11,686.82
9/9/2024	5/2/2024 5/6/2024		SH 23-10 LWM 24-03	Shelterbelt  Well Decommissioning	380 351	75% 90%	FY24 CC FY24 LWM	\$ 1,627.18 \$44.06	\$	·
9/9/2024								,		·
9/9/2024	5/6/2024		LWM 24-03	Well Decommissioning	351	90%	FY24 LWM	\$44.06	\$	11,642.76
9/9/2024	5/6/2024 7/11/2024		LWM 24-03 LWM 24-09	Well Decommissioning Well Decommissioning	351 351	90%	FY24 LWM FY24 CC	\$44.06 \$900.00	\$	11,642.76
9/9/2024	5/6/2024 7/11/2024 7/22/2024		LWM 24-03 LWM 24-09 LWM 24-10	Well Decommissioning Well Decommissioning Well Decommissioning	351 351 351	90% 90% 90%	FY24 LWM FY24 CC FY24 CC	\$44.06 \$900.00 \$900.00	\$ \$	11,642.76 10,786.82 9,886.82
9/9/2024	5/6/2024 7/11/2024 7/22/2024 8/28/2024		LWM 24-03 LWM 24-09 LWM 24-10 LWM 24-11	Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning	351 351 351 351	90% 90% 90% 90%	FY24 LWM  FY24 CC  FY24 CC  FY24 CC	\$44.06 \$900.00 \$900.00 \$900.00	\$ \$	11,642.76 10,786.82 9,886.82 8,986.82
9/9/2024	5/6/2024 7/11/2024 7/22/2024 8/28/2024 9/30/2024 9/30/2024		LWM 24-03  LWM 24-09  LWM 24-10  LWM 24-11  LWM 24-12  LWM 24-13	Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Shelterbelt / Windbreak	351 351 351 351 351 351	90% 90% 90% 90% 90%	FY24 LWM FY24 CC FY24 CC FY24 CC FY24 CC FY24 CC FY24 CC	\$44.06 \$900.00 \$900.00 \$900.00 \$1,800.00	\$ \$ \$ \$ \$	11,642.76 10,786.82 9,886.82 8,986.82 7,186.82 6,286.82
9/9/2024	5/6/2024 7/11/2024 7/22/2024 8/28/2024 9/30/2024		LWM 24-03  LWM 24-09  LWM 24-10  LWM 24-11  LWM 24-12	Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning	351 351 351 351 351	90% 90% 90% 90% 90%	FY24 LWM FY24 CC FY24 CC FY24 CC FY24 CC	\$44.06 \$900.00 \$900.00 \$900.00 \$1,800.00	\$ \$ \$	11,642.76 10,786.82 9,886.82 8,986.82 7,186.82
9/9/2024	5/6/2024 7/11/2024 7/22/2024 8/28/2024 9/30/2024 9/30/2024		LWM 24-03  LWM 24-09  LWM 24-10  LWM 24-11  LWM 24-12  LWM 24-13	Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Shelterbelt / Windbreak	351 351 351 351 351 351	90% 90% 90% 90% 90%	FY24 LWM FY24 CC FY24 CC FY24 CC FY24 CC FY24 CC FY24 CC	\$44.06 \$900.00 \$900.00 \$900.00 \$1,800.00	\$ \$ \$ \$ \$	11,642.76 10,786.82 9,886.82 8,986.82 7,186.82 6,286.82
9/9/2024	5/6/2024 7/11/2024 7/22/2024 8/28/2024 9/30/2024 9/30/2024		LWM 24-03  LWM 24-09  LWM 24-10  LWM 24-11  LWM 24-12  LWM 24-13  CC-01	Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Well Decommissioning Shelterbelt / Windbreak	351 351 351 351 351 351	90% 90% 90% 90% 90%	FY24 LWM FY24 CC FY24 CC FY24 CC FY24 CC FY24 CC FY24 CC	\$44.06 \$900.00 \$900.00 \$900.00 \$1,800.00	\$ \$ \$ \$ \$ \$ \$	11,642.76 10,786.82 9,886.82 8,986.82 7,186.82 6,286.82 5,231.86